

**Sigma Theta Tau
Chapter Research Grant
Proposal Guidelines**

1. Title and Abstract.

A title page and a one hundred word abstract are to accompany the proposal. The abstract should include the hypothesis, the specific variables and their measurements, the population and sample description and a statement of the design and analysis.

2. Proposal Outline.

The following areas are to be included in a proposal. American Psychological Association (APA) style of documentation is preferred.

Part I. The Problem

- a. Statement of the problem or research question
- b. Hypotheses
- c. Definition of variables: theoretical and operational
- d. Theoretical framework
- e. Population
- f. Significance to nursing science

Part II. Methodology

- a. Design
- b. Sample, size and sampling procedure
- c. Instrument reliability and validity
- d. Data collection procedure. Include official human subjects review if conducted and a consent form.
- e. Method of analysis

Part III. Reference list and Appendices

- a. Reference list
- b. Include letters, forms and instruments in the appendices
- c. Investigator(s) curriculum vitae

Part IV. Budget (Provide a detailed account of the amount requested in each subheading)

- a. Personnel
- b. Supplies
- c. Equipment
- d. Travel
- e. Computer
- f. Other

3. General Guidelines

The proposal should be written using no less than a 12 point Arial or Times Roman font with margins of 1 inch on all sides. Headings should follow the proposal outline. The total proposal should be no more than 10 pages in length excluding the cover page and references. APA style of documentation is required.